**Speech Outline Set-up (Title)**

1. **Introduction**
   1. **Attention Getter:** Rhetorical Question/Startling Evidence**/**Information
   2. **Preview Statement:** State your **3 Main Points** (that you have stated in the **BODY** of the speech)

(**Transitional Statement** from Intro to **Body Main Point 1 (Example: First, Next, Last, Furthermore**))

1. **Body**
   1. **Main Point #1** 
      1. Expand on Main Point #1 (Examples…Etc…Info…)
      2. Expand more
      3. Expand even more (optional only if needed)

(**Transitional Statement** from **Main Point 1** to **Body Main Point 2**)

* 1. **Main Point #2**
     1. Expand on Main Point #2 (Examples…Etc…Info…)
     2. Expand more
     3. Expand even more (optional only if needed)

(**Transitional Statement** from **Main Point 2** to **Body Main Point 3**)

* 1. **Main Point #3**
     1. Expand on Main Point #3 (Examples…Etc…Info…)
     2. Expand more
     3. Expand even more (optional only if needed)

(**Transitional Statement** from **Main Point 3** to **Conclusion**)

1. **Conclusion**:
   1. **Main Points**: Restate **ALL 3 Main Points**
   2. **Lasting Impression**: Ending Statement to wrap the speech up and to leave the audience thinking

**Informative OUTLINE Rubric**

* **All roman numerals correctly done (20) \_\_\_\_**
* **Introduction completed (10) \_\_\_**
* **Elaboration/Breakdown of roman numeral pts (10) \_\_\_**
* **Correct layout of outline (20) \_\_\_\_**
* **Aligned correctly (20) \_\_\_**
* **Conclusion completed (10) \_\_\_**
* **All transitions completed (10) \_\_\_\_**

**Total: \_\_\_\_\_\_**

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