**GET THAT JOB Interview Test**

Number on a separate sheet of paper 1-

Instructions: Read each question and choose the **BEST** answer.

1. Which of the following is not one of the suggested strategies for preparing for your job

interview:

a. conduct research on the company/industry

b. prepare answers to possible interview questions

c. gather key resources (extra resumes, reference list) to take with you

d. plan to ask about salary and benefits at the beginning of the interview

2. True or false: Wearing a formal suit is always the safest “dress for success” attire.

a. true

b. false

3. True or false: Being the most qualified candidate for the position just about guarantees you will

get the job.

a. true

b. false

4. A piece of research showed that when people meet for the first time, there are three important factors. These are given below.

Which is the most important?

 a. Content - what they say.

 b. How they sound (tone of voice - accent, pitch, variation and tempo of speech).

 c. Body Language.

5. True or false: Greeting the receptionist/assistant when you arrive and treating him or her with

respect is an important key to your success.

a. true

b. false

6. Which part of the interview is the most important?

a. first minute

b. answers to the "toughest" questions

c. final minute

d. the whole time

7. What are three most important keys to success in interviews?

a. good cologne, nice smile, fresh breath

b. making eye contact, showing enthusiasm, speaking clearly

c. fresh breath, nice smile, making eye contact

d. developing rapport, good posture, fresh breath

8. It’s best to arrive how early before an interview?

a. 1 hour

b. 30 minutes

c. 10 minutes

d. 1 minute

9. True or false: You should use only examples from your actual work experience to answer the

question during a job interview.

a. true

b. false

10. The best thing to do in an interview when you get a question that stumps you temporarily is:

a. sit there and just stare at the interviewer

b. keep saying, "good question, good question"

c. respond with, "I just really can’t answer that"

d. paraphrase the question while giving yourself time to think

11. True or false: Taking detailed notes in an interview is an accepted practice.

a. true

b. false

12. When the interviewer asks you the question, "tell me about yourself," s/he really wants what in

response?

a. a 10-minute detailed story of your life, from birth to present

b. a concise narrative of your personal and professional background and goals and how they

relate to the job at hand

c. a short narrative of your personal life, leaving nothing to the imagination

d. a long-winded account of your last vacation

13. How should you respond to the question, "where do you see yourself in five years?"

a. "I just want to be at a place in my life when I’m happy with who I am -- the job I’m doing

would have to support that."

b. "I could see myself starting my own business."

c. "I would hope I am still with this organization in a position of increased responsibility,

making a vital contribution to its success."

d. "I just want to have a steady income that I am satisfied with and that allows me to be

financially independent."

14. The best way to answer the question, "Why do you want to work for our company," is by saying:

a. "You’ve been the market leader for the past five years because of the reputation of your

products and quality of customer satisfaction and I would like to contribute my services to

continue the organization’s successes."

b. "You’ve been the market leaders for the past five years, and I think it would be really

great for my career to work for your organization."

c. "I love the fact that I can dress in jeans every day and that the office is only a five

minute bike ride from the beach."

d. "I’m really attracted by the great salary and benefits your company offers."

15. True or false: If you’re asked to discuss your current boss, whom you dislike, you should tell the

truth about him.

a. true

b. false

16. If you are returning to the workforce or have gaps in your employment history and are asked

about what you were doing during that time, you should:

a. talk about volunteering or consulting work you completed

b. mention that being a parent takes top priority in your life

c. discuss the long mourning period over the loss of a loved one

d. state that you tend to need breaks between jobs

17. True or false: No matter what, you should always ask a question when the interviewer asks if you

have any questions about the job or the company.

a. true

b. false

18. Which of the following is **not** one of the most common mistakes job-seekers make during job

interviews:

a. limp, clammy handshake

b. over-emphasis on money

c. lack of interest and enthusiasm

d. too much knowledge of the company

19. True or false: At the end of the interview, you should always ask about the next step in the

process.

a. true

b. false

20. As soon as you get back from the interview, you should:

a. put your feet up and relax, knowing you did a great interview

b. spend hours kicking yourself for some poor answers you gave

c. immediately fire off thank you letters to each person who interviewed with you

d. quit your current job in anticipation of a new job offer

**Scoring:**

Whatever your score, the real purpose of this quiz has already been accomplished -- getting you better

prepared for job interviewing -- so use the results you get to work on developing an even better

understanding of the job interviewing process, which should result in a more rewarding effort on your

part.

Number of questions you answered correctly:

19-20: You're in great shape and should do well in job interviews.

17-18: You're in good shape, though you need to do some polishing of your interviewing tactics.

14-16 You might get the job if you are lucky

10-13 You have a 50/50 chance of getting the job but it may be a job you don’t really want.

5-9. If they offer you a job at all be very cautious and think twice before taking the job.. maybe think 4 times..

0-4 If they offer you the job at all…. RUN ….